



NOTHING is to be put on the yellow taped area at the top of the stairs including tripods.

The dressing room door must be kept SHUT during performances.

NOTHING to be kept in the tech room other than what is already there. This includes bags and coats. Take them upstairs, or keep them in the dressing room or office.

No food!

Also **ASK BEFORE DOING ANYTHING IN THE THEATRE** Re stage/lights/walls.

Make sure all the company know the get in time and stick to it. If you arrive early wait in the box office, if you can get in early a member of staff will let you know. Do not presume that because you got in early one night that you will be able to do so the next.

No company likes to be rushed out of the space.

Make sure all furniture is returned to it's original place, and that the stage and dressing room are cleaned of any spills and mess caused during the show.

Thanks